

NCKLS Director's Meeting
August 28, 2008
Waterville Public Library

Those present were Richard Miller, Marcy Allen, Alice Jones, Lynne Turner, Audrey Broxterman, Kim Clark, Jamie Kelly, Sue Blechl, Carol Barta, Anne Teghtmeyer, Fred Atchison, Ann Pearce, Heather Dreith, Judy Fuemmeler, LaDonna Clark, Judy Leyerzapf, Kara Cromwell, Susan Moyer, Carol Frasure, and Judith Cremer.

1. How did the Summer Reading Program go for each Library? What new things were tried?

Herington gave prizes half way to goal and at end. They held a party for each age group. They held a cookout as final event all day. 90 children signed up for the program; 50 completed goals. Getting teens in summer reading seem to be a struggle.

Marysville had a party with a Luau theme for teens with a band. Teen numbers still down. They had teen volunteers working with children's program. Teen brown-bag book talk every week.

Marysville also had a juggler Richard Holmgren, from Wichita. His act was called Flying Debris. They have a year round teen volunteer, interview, do circ, co-op w/ school for credit for honors

Blue Rapids with Waterville at Opera house. 120 kids teens and adult. Bob Goodin put on event at Opera house in Waterville. \$375 for trip to Waterville.

Abilene hosted a Dan, Dan the magic man program based on theme.

Thad Beach received mixed reviews, some libraries liked him and some didn't.

Council Grove had the Milford Nature center bug program. They came out for free, but the library did give a donation.

The NEKLS web site has a performer directory.

In Wamego the children's librarian used a web site from Seward NE library to create a bug hunt, like a scavenger hunt. They placed pictures of bugs in various businesses around town. The kids filled in their bug jars with the names of what bug was at what business. Those completing the bug hunt were entered into a drawing for \$50. Mondays were kid movie day; 12 attended on average for movies.

Manhattan showed movies each Friday to help with the pool closing issue. Summer Reading numbers were up. Circ numbers overall were up to 4000 to 5000 per day, with 25 new lib cards per day.

Teens are a difficult age group to serve. Manhattan had 17 active teen volunteers for summer. They hold job interviews before accepting teens in the program. It takes planning, work, setup and defined jobs. They want a job that "means something" and tasks that matter.

Emporia also has a teen program. They also have an anime movie club that is well attended for 13-18 year olds. They held a gamers night also with mostly internet games.

For the second year they worked with the Jones water park. If kids meet their goal the family receives a free family pass to the water park. Even though the temperatures were in the 70's about 300 people took advantage of the pass.

For next year, Sue will ask the young thespians group in Emporia if they might be available for a program in the system.

Carol reported that Florence coordinated their Summer Reading with the local pool so they didn't compete with each other. The library was open earlier in the morning.

Vermillion used to do Summer Reading with the Kinder Prep class. This year they had the program over the summer with a total attendance of 23. They shared the Milford bug program, with Frankfort. Walmart contributed \$100 in grant money which was used to purchase cameras for kids take pictures of bugs, birds, flowers or animals. They then made booklets of the pictures for each kid. (Marysville reminded everyone to ask early for grant money with a letter

Next year's theme is "Get creative @ your library" for children; "Express yourself@ your library" for teens; and "Master the art of reading@ your library" for adults." The workshop is scheduled for Wednesday, February 25, 2009. Monty Harper, performer and song writer, will present in morning. He will focus on music. Catherine Schlageck, from the Beech-Schmidt Art Museum will talk about art in afternoon. Due to the early workshop date, orders for material need to be in early. Brad Sneed will do artwork. It is possible there will be CD of Monty Harper songs for each library. The Upstart website has posters for the adult theme now. We will not purchase adult materials with the state grant. Each library will have to do that on their own.

Heather suggested the movie Looney Tunes: Back in Action as a fun way to introduce the art in the Louvre

A number of libraries received cd's from the Big Read. We passed them around and discussed their use. We also discussed the "Picturing America" grant from the National Endowment for the Humanities. Several libraries had received their posters and teachers guide. Carol will put the grant information on the list serve.

Susan and Sue reminded people of the Kansas Arts Commission grant awards for programs.

Sue said next summer will have brown bag concerts with Richard Pitts from Manhattan.

2. Verso Update

Wamego came up on the Verso system as of last week. They found the Help desk to be very good. Steve Green is very helpful.

To prepare for migrating to Verso each library will need to complete a patron database cleanup. We will need to standardize patron fields. We don't have to use every field, but we will have to include all the various fields each library uses. We will need to agree on MARC local fields, such as material types. The transition will involve solving these issues.

Patrons will need to have PIN numbers to log in from home. One suggestion is to give patrons cards with web address and their PIN number (like the Kansas Library Card)

Marysville, Chapman, Herington, Hillsboro, Marion, Hartford, Americus, Allen, Wakefield will eventually be brought into the consortium.

Existing Verso libraries (Clay Center, Frankfort, Waterville and Wamego) may have to pay to join consortia but are trying to negotiate with Auto-Graphics.

3. Kansas Library Law resources

The old 3 ring binder out of date, but there is not a new version. Law for Librarians blog <http://www.lawforlibrarians.blogspot.com/> provides more up-to-date information. Statutes are also on line at <http://www.kslegislature.org/legsrv-statutes/index.do> Statutes 12-1220 – 12-1225 are library statutes. NCKL can help getting copies of statutes. Handy-book is a summary

The Annual meeting speaker talked about the financial responsibility of boards. Some handouts are still available.

We had a discussion about screen readers and assistive technology. As government entities, we are required by law to comply with ADA law. Section 508 refers to web site accessibility. LaDonna will check to see that KLOW is compliant? We can use screen readers and magnifiers (Firefox) to assist with this. Ann will do a presentation for system and tri-conference? Per Fred-Test of compliance is reasonable effort.

Judith asked what insurance most libraries carry on their boards. There are several types. “Directors and Officers Liability” and “Employment Practices Liability” are worth looking in to. They cover the board for errors and omissions and staff fraud.

LUNCH was catered by Our Daily Bread in Barnes KS. It was delicious.

4. Susan Moyer and Sue Blechl led a discussion on the advantages of libraries belonging to the Kansas Library Association and Friends of Kansas Libraries. Institutional Membership has changed this year. It now costs \$20 per trustee plus \$15 for the KLTA section.

Web based membership forms are available.

The value of joining KLA includes lobbying for library issues. Now they have a paid Exec director (Rosanne Siemens) who is a registered lobbyist and part time staff person (Carolyn Little) who runs the office. There was a discussion on the merits of Institutional vs. individual memberships. There is the educational value of the conference and continuing ed grants.

KLA Legislature Day is a way to meet and talk with legislators. Small libraries predominate in KS and as such are the majority of KLA members. It is not just for large libraries

FOKL is trying to identify all friends groups in the state. Send email to Sue Blechl. Individual or institutional memberships are available. Sue has some “Library Yes” front license plates for sale at \$5 each.

The KLA conference will be looking for programs. There will be a form for proposals on line soon.

After January 1 libraries can once again apply for FOKL awards for their friends group or individual. There is also a startup grant available to new groups.

5. CE Survey results

Carol passed out the results of the CE survey taken at the annual meeting. A number of key areas were identified for programs in 2009.

The State Library will offer a workshop on Marketing in May. It is the same week as Book Fair (Book Fair is May 6). The SLK workshop will be on May 7th or 8th and will be on ELMER.

Cindy Berner-Harris from Wichita will present her budgeting with a purpose workshop on March 10 in MPL

There was a request for a workshop on Personnel issues, legal, HR. Carol will see what she can do.

Grant writing was a popular request. Kansas Non-Profit Association, (NCKL is a member) does Grant writing workshops. We can fund people attending these workshops with CE grants.

LaDonna will have a number of classes including, “Flyers and Newsletters in Publisher”, “Mail Merge in Word”, and “KLOW classes for web pages.” She can also do just in time training for technology.

We will continue to have Lisa Lee for training on QuickBooks.

6. Training Calendar

Wordpress will update the KLOW software within the next 2 weeks. LaDonna will let everyone know about the coming changes. KLOW will update account by account.

9-12-- There will be a Book Repair workshop in Goessel

9-18-- The State Library Road Show will be in Junction City. The \$10 registration cost will be covered by NCKL but we will not pay mileage. This will cover services from State Library, Z39.50 target, Homework help, State data Center. Participants will receive 5 hours credit for library certification.

9-24 There will be a Kansas Health Online (KU-Med) workshop at Manhattan. This will cover how to search online, answer med questions from 10:30-12:30. After lunch Carol will have a refresher on how to download records and add and delete holdings from KLC.

11- 6--We will have a one day workshop—NeCessary KnowLedge Live. Speakers include:
Joyce Davis--William Allen White book awards,
Jack Havenhill--Strategic planning,
Sue Blechl—Programming for Adults

There will be 4 concurrent sessions. Several of the sessions will be repeated. There will be a total of 16 sessions.

7 Library Reports

Council Grove: The children's librarian had baby. They received \$4000 in a Gates Grant to purchase a server and a laptop. They also were able to purchase a new microfilm reader with help from the city. The Historical Society is moving to the Carnegie building. Ann is looking for shelf uprights. They are planning a Home Rule resolution to allow library board members from outside of the taxing district. They are also participating in the Konza Prairie Project.

Manhattan: Summer Reading was already discussed. We will hold a Toddler Fair next week. This includes service providers for kids in community – medical care, learning, private, public and social agencies.

Talking Books: Anne distributed the new promotional materials for Talking Books.

Waterville: Heather pointed out the Waterville Trail Walking Tour in the newspaper she provided each of us. They also have new computers and are going wireless

Herington: They had a book sale. Instead of pricing the books they asked for donations. They made as much money as when they priced books individually. Their Tricounty fair parade float won. The board is buying new curtains from memorial funds.

LaDonna: We will be using a new punch card for training. Get punches for each event you attend and be eligible for cool prizes.

Marcia: If you have Baker and Taylor questions please call. Marcy can talk you through how to get rid of old carts in B&T online. People mentioned some problems with B & T and Marcy will look in to them.

Frankfort: Their Board is trying to spend some recent memorial money according to the wished of the family. The patron was interested in Genealogy and worked with that collection. Summer Reading doubled the amount of kids this year.

Blue Rapids: Lynne's husband installed exterior lighting for free. A new day care is bringing kids to the library so more kids are in the library. They have a growing Spanish population. They are teaching each other Spanish / English. Check rotating collection for Spanish books.

Vermilion: They have wireless which is accessible from the outside. They also put up new curtains. They now have 4 computers and 2 laptops for computer classes. They purchased these with Gates and NCKL technology grants. They held an open house for the museum in the upper rooms of Library. Vermillion has had an influx of kids. There are 3 new families. They are thinking of starting a Thursday night movie. They can use 1 of the computers linked to a large TV.

Wamego: They are doing the TALK series. They tried a pre-dinner book talk time as a way to start a book club

The Board Painted in the Reading room. They are adding curtains and will use memorial money for electric fireplace. Susan Huddleston has been named Associate Director – She is doing

scheduling, reading groups after school. Fall story time is starting and will be done by a volunteer. Board president is now on City council.

Marysville: They continued summer reading with an independent reading Program for kids. Some staff want to cut back hours so they may do a job share. In October they will have a bagpipe and drum program. Roof repairs are needed.

Emporia: They will be cutting 6 hours per week from the fall and winter schedule due to budget cuts. Minimum wage has had a big impact on the budget. They will employ fewer pages. It is hard to cut hours. Their levy is 4 mils and they asked for 4 mils + \$38M from the city. Next year's budget requires a reduction of \$16000 over this year. They are holding classes using their 14 laptop lab. Attendance varies. They installed Vendprint software to manage printing and computer use. Kansas City, KS Library uses this program. It allows self-service printing and can accommodate wireless printing

Chapman: Since the tornado there have been fewer patrons in library. Circulation has been about 1/3 of normal. There have been lots of tornado after effects. 52 homes were destroyed, about that many damaged. Recovery will take time. Carol is working with the schools. 2nd and 4th grade classes have been in library so far this year. Despite the fact that they are in 24 portable classrooms, enrollment in the Public school has remained steady.

Junction City: Has been celebrating its 100th Anniversary. They are tired. In September they will have a Library Card Campaign for Elementary kids in all 14 school buildings. They will be holding a "Touch a Truck Day" for Kids in one of the city parking lots. They will tie this back to books and reading. In August they held an American Girl tea party.

Abilene: During the remodeling they will be out of the library building for about a year. They will use a City building for part of their storage needs. Last time they met with Hans, they were about \$400000 short due to costs increase. He will modify plans to make it work for the money available.

On September 9 Marvin Fitzwater will be speaking to help celebrate their anniversary. He will read to pre-scholars in the morning; talk to High Scholars in the afternoon and adults in evening at Eisenhower center.

Pott-Wab: Their budget process successfully netted a 6% increase. This will be invested in staff front line positions. They have some open positions. The bar-coding project is making progress. They will hold training Verso in October. Unveiling of system is set for later this fall. 800 hrs of volunteer help are to be recognized. The Library had floats in local parades. They also received a "Picturing America" grant.

The next Directors' Meeting will be held Friday, November 21 in Junction City.