

March 2, 2011
Director's Meeting
10:00 – 3:00
Washington Public Library

Those in Attendance:

Ann Pearce, NCKL	Sue Blechl, Emporia	Carol Barta, NCKL	Lee Dobratz, Council Grove
Marcy Allen, NCKL	Kim Clark, Wamego	Wendy Mitchell, Clay Center	
Trinda Chase, Waterville	Denise Hull, Hope	LaDonna Clark, NCKL	
Patti Peterson and Judith Cremer of Pot Wab	Jamie Kelley, Marysville	Janet Keller, Washington	

There was a fire in the Americus library. More details later.

May 31, 2011 is the last day at MPL/NCKL for Fred Atchison. Fred will be retiring.

Overdrive and Library Cards. Overdrive wants to make sure only KS residents have library cards and wants a more strict policy on issuing cards. There was more discussion. Lois Bacon of OverDrive is letting libraries know so you can delay purchasing titles until the dust settles. With the small amount of money in the budget, the risk may be too much to take. First of all it is a money issue, then OverDrive wants all libraries to purchase holdings individually.

Sue Blechl requested an eReader session. Ann and Carol will be presenting the session they did last November. This session will be held for the public, but staff will sit in. Start time is 2pm on April 28 in Emporia. Ann and Carol are presenting this session for the Vermillion board also.

Credit Cards- What are your policies and procedures? Wendy in Clay Center does not have a credit card. Sue from Emporia has 4 credit cards with individual names on them, all Visas. They keep them locked up; Sue authorizes everything and approves all invoices. It is great for travel to conference or to Wal-Mart, and nice to have for emergencies, but it has to have a purpose and not used often. Manhattan has a card for materials separate from travel, etc. Pot-Wab had to get a credit card for fuel purchases. Wamego has three cards, one in Kim's name, Susan and then the Library has one. Wamego wanted the card for convenience if they were out shopping and found the one thing they needed, they would have the card with them. NCKL needs a copy of all libraries tax exempt status because we are buying on behalf of your library. Suggested: Look for a low limit, maybe a bank card, and put in a policy of how to use the card(s).

Time Flies...But Where? Time Management Tools and Tips Workshop will be held on March 17, in the Groesbeck Room at MPL. A Collections Workshop will be held later in the year with a presenter from Montana.

KLA is the first week of April. Trustee/Friends day is Wed April 6. Exhibits open on Wed April 6 at 1 pm. Early bird registration closes on March 15th. Please apply for a continuing education grant, the form is online and will cover the cost of registration only (does not cover hotel). For KLA in Topeka, a one day registration is available as well as a virtual conference. Volunteer Directors can sign up as Trustees.

The Rural Libraries Conference will be held in Frisco, Texas on September 8-11 2011. Possibly two buses will go this year.

System Directors Meeting update: Consultants are presenting a proposal to work on cooperative continuing education. The training has been identified for new library directors, or anyone recommended from regional library system staff. The program will be a year long program starting out with a retreat. There are two possible locations for it to be held. Core competencies have been identified, and the training would start early in 2012. Curriculum

includes such items as budgeting, staffing, etc. and includes things they don't teach you in library school. This training replaces KPlace. (BLAST from southcentral. APPLE SouthEast.)

The State Library in conjunction with ALTAFF is offering Trustee Academy online courses to help Trustees become proficient in their roles in libraries. Trustees can complete training together at a meeting, or they can individually login one at a time. There is no cost for the library, and only one seat is available per library.

Enterprise City Council enforced an ordinance to remove the board president position.

Next Meeting is June 1, 2011 in Abilene.