

**North Central Kansas Libraries System
Executive Committee Meeting
November 29, 2012**

Vice-President Susan Moyer called the January meeting of the Executive Committee of the North Central Kansas Libraries System to order at 10:02 a.m. in the NCKLS office.

Members present: Susan Moyer, Janet Duncan, Gerald Meyers, Janice Lyhane, Susan Davis, Gail Daugherty, Gwen Owens-Wilson, Judith Cremer, and Mary White.

Proxies Sent: Eric Benson, Wendy Moulton, and Susan Adamchak, Janet Keller, Robin Ottoson

NCKLS staff present: Linda Knupp, Director; Carol Barta, Assistant Director; Marcia Allen, Collection Development and Processing Manager; Jennifer Lund, Business Manager; Richard Miller, Technology Consultant; LaDonna Clark, Technology Trainer; and Dawn Krause, Youth Consultant.

Susan Davis made a motion to approve the minutes of September 27, 2012 meeting. Judith Cremer seconded the motion. Motion approved as written.

Staff Reports

Linda Knupp, Director

Director Knupp introduced the new Youth Consultant, Dawn Krause, to the board.

The Governmental Affairs Committee of KLA will be issuing legislative talking points in January. Trustees, librarians and advocates would be wise to introduce themselves to local legislators prior to the January legislative session. The concealed carry law will likely change to allow guns to be brought into libraries. The GAC's position will be to ask the legislature to allow local communities to make the decision.

Carol Barta, Assistant Director

Assistant Director Barta talked about the replacement for the book van. It is the reason for overspending the Rotating Book Van budget line by more than 400%. The van has been outfitted with a lift to accommodate cartloads of books weighing up to 600 lbs. Janice Lyhane inquired about the challenged book in Barta's written report.

Marcia Allen, Collection Development and Processing Manager

The processing workflow remains steady. Ida Smith and Sylvia Maldonado have absorbed the duties from Madge Ryland's position. Gwen Owens-Wilson asked Marcy to convey the board's gratitude to those workers for their efforts.

Dawn Krause, Youth Consultant

Dawn will be meeting with the presenters for the Summer Reading workshop soon. This year's theme will be "Dig into Reading".

Richard Miller, Technology Consultant

Richard reported that all of the Kan-Ed T-1 routers have been disconnected. Most system libraries had access to affordable, good-quality lines so the transition was smooth.

LaDonna Clark, Technology Trainer

LaDonna will be adding Widows 8 classes to her list of offerings after the first of the year.

Jennifer Lund, Business Manager

Jennifer reported that our current auditor will be moving after June. Varney's and Associates will assign a new staff person to the library.

Vice-President Moyer presented a technology grant for Marion City Library which was sent out in the board packet. Gwen Owens-Wilson moved to approve the grant; Janet Duncan seconded that motion. The motion passed.

Business Manager Lund presented the financial statements for October and November 2012.

Period Ending 10-31-2012

Summary of Expenses

General Account	90,227.58
Employee Benefit Account	12,025.29
NCKLS State Aid Account	0.00
Talking Books Grant	-
Member Library (Local Funds Account)	5132.58

Period Ending 11-28-2012

Summary of Expenses

General Account (2012)	106,659.06
Employee Benefit Account	12,874.40
NCKLS State Aid Account	0.00
Talking Books Grant	-
Member Library (Local Funds Account)	3,016.39

Expenses are routine in nature with the exception of the purchase of the rotating book van. Expenses for the van were taken from both the capital reserve line and the Rotating Book van line of the budget.

Susan Davis made a motion to approve the financial statements and authorize payment of all outstanding bills. Gerald Meyers seconded the motion. Motion approved.

Executive Board Member Comments

Gwen Owen-Wilson reported back to the board on her experience representing NCKL at the 2012 Senior Fair in Salina. She felt the experience was worthwhile and recommends continuing to have a presence there next year. The Booth was shared with the Central Kansas Library System, as our service areas overlap with the North Central Area Agency on Aging. CKLS focused on Talking Books, while the NCKL part of the booth focused on seniors reading to children.

Unfinished Business

Director Knupp reviewed the MPL/NCKL agreement memorandum with the board. Board members had received highlighted copies in their packets. These expenses were for 2011.

Gwen Owens-Wilson moved to approve the memorandum with a second from Gerald Meyers. The motion passed.

New Business

Vice-President Moyer appointed Gwen Owens-Wilson and Janice Lyhane to serve as the nominating committee for selecting board officers for 2013.

Vice-President Moyer presented a technology grant for Marysville Public Library which arrived after the board packets had been sent. The library is spending \$1,472.00 and is eligible for a 50% grant up to \$1,000. NCKLS' portion is \$736.00. Gerald Meyers made a motion to approve the technology grant as presented. Gail Daugherty seconded the motion. Motion approved.

Susan Davis made a motion to adjourn the meeting. Mary White seconded the motion. Motion approved. Meeting was adjourned at 10:56.

The next meeting of the NCKLS Executive Board will be January 31, 2013 at 10 a.m. in the NCKLS office.

Respectfully submitted,

Eric Benson, President

Carol Barta, Recording Secretary