

**North Central Kansas Libraries System
Executive Board Meeting
August 25, 2022**

Call to Order

President Judith Cremer called to order the March meeting of the Executive Committee of the North Central Kansas Library System at 11:01 a.m. via Zoom.

Roll Call

Roll was recorded by the Zoom software. A quorum was met.

Consent Agenda

Alisha Paddock made a motion to approve consent agenda. Nikki Plankinton seconded and the motion passed.

Approval of Financial Reports

Summary of Expenses for the Period Ending, June 30, 2022

General Account	\$ 436,606.82
Employee Benefit Account	93,317.06
Other Income	32,142.54
Capital Improvement	13,565.38

Summary of Expenses for the Period Ending July 31, 2022

General Account	\$ 525,393.09
Employee Benefit Account	108,592.30
Other Income	38,816.43
Capital Improvement	13,565.38

Business Manager Lund discussed expenses for June. She notes that 50% of the budget is at June 30th. We received our 3rd payment from the counties. \$5573.30 in the Miscellaneous Shared is for the cost of movie licensing for the year. The -\$5985.49 in technology support is pay back for tech items. Due to difficulties in getting tech items, Duane orders in bulk and libraries pay us back. \$1209.59 in consulting travel is for 6 months of insurance coverage on the Prius. \$450 in membership fees was for a year membership of MALA. The \$5250.00 in Marketing and Communications was payment for Memberclicks. \$13,565.38 in Capital Improvement was for some remodeling of NCKL offices. In sum, we have received 93% of our income and expenses are at 44.32%.

For the month of July, Jenn notes there is no income. She doesn't expect any until around September. The \$15,883 in catalog and processing was for the cost of metadata and cataloging from OCLC. Expenses in Technology Support was for equipment purchases. We received payment of fees from some contracting libraries. The expense of 5350 in Marketing and Communications was for the rebranding costs. Not expenses from the Capital Improvement fund. Dawn noted that there is an expected increase in the cost of Memberclicks.

Mandy Cook made motion to accept the financial report. Sharon Pierce seconded. The motion passed

Staff Reports

Eric Norris stated that the Governmental Advocacy Committee (GAC) is paying attention to book challenges. He notes the importance of policies around challenges to materials. Eric intends to continue to keep everyone informed.

New Business

Dawn questioned the current procedures regarding Contracts for Contracting Libraries. The contracts have not changed from 2022-2023. Dawn also questioned if contracts that have no changes need to be on the annual agenda. All other procedures would remain the same. Judith indicates a preference for them being on the agenda annually.

Dawn brought the Digital Resources Grant to ask if there were any questions. The grant is intended to help cover the costs of the Sunflower E-Library. There were no further questions or comments on the grant.

Eric would like to put together a subcommittee of the executive committee to review Bylaws. He is hoping for at least three volunteers. The review of the bylaws and any changes proposed would be presented to the annual meeting next year.

Executive Board Member Comments

There were no Executive Board Member comments

Adjournment

There being no further business the meeting was adjourned at 11:28 a.m.

The next meeting will be October 20th, 2022 at 10 a.m.

Respectfully submitted,

Judith Cremer, President

Krystal Cooper, Recording Secretary