

**North Central Kansas Libraries System
Executive Committee Meeting
December 2, 2010**

President Marshall Havenhill called the December meeting of the Executive Committee of the North Central Kansas Libraries System to order at 10:03 a.m. in the North Central Kansas Libraries System office. Members present: Marshall Havenhill, Susan Moyer, Mary White, Janet Keller, Janet Duncan, Marilyn Hund, Wendy Mitchell, Gail Daugherty, Jamie Kelley, and Gwen Owens-Wilson. Guest: Susan Huddleston. Absent: Susan Davis, and Robin Ottoson. Proxies sent: Susan Adamchak and Eric Benson. NCKLS staff present: Fred Atchison, Director; Carol Barta, Assistant Director; Marcia Allen, Collection Development and Processing Manager; Richard Miller, Technology Consultant; LaDonna Clark, Technology Trainer; and Ann Pearce, Consultant.

Marilyn Hund made a motion to approve the September 30, 2010 minutes. Gwen Owens-Wilson seconded the motion. Motion approved.

Director Atchison presented the financial statement for October 2010.

**Period Ending 10-31-2010
Summary of Expenses**

General Account	63,762.76
Employee Benefit Account	11,056.85
NCKLS State Aid Account	1,562.07
Talking Books Grant	3,998.80
Member Library (Local Funds Accounts)	3,087.88

Expenditures for the month of October are routine in nature. There is no November statement due to the unexpected absence of the business manager. November bills will be paid in the next few days and the statement is not complete. We have been watching this budget fairly closely. We are still waiting for the Talking Books grant. The State Library has indicated the grant will be sent in December. We have conducted three interviews for the business manager position. We will conduct another one this afternoon. We have been very pleased with the quality of candidates so far.

Gwen Owens-Wilson made a motion to approve the financial statements and the payment of all outstanding bills. Mary White seconded the motion. Motion approved.

There was discussion on the board to recognize the retirement of Wanda Shockey and Rosie Larson. The board authorized Director Atchison to purchase tokens of appreciation for the many years of service given by Wanda and Rosie. The authorization was for under \$100. Also, President Havenhill would like Director Atchison to work on a policy for future retirements.

Staff Reports

Fred Atchison, Director

I attended a system directors' meeting with the State Librarian yesterday. The Consultants met at the same time. The State Library's Overdrive contract is in serious jeopardy. At issue, the vendor is looking for more revenue. The sticking point of the negotiations is that every library would pay a user fee. The smallest libraries would pay \$600 - \$1,000 annually to access this service. The vendor also wants to use a percentage of revenue to go to administrative costs, plus research and development. The end result is that fewer books will be available that cost a lot more money. The State Library will probably not sign a contract with Overdrive. This leaves individual libraries to decide if they want to have an individual contract with the vendor. If the contract goes away, there will be no state dollars made available for this service.

There is a new library advocacy promotion called Geek Your Library. You can find out more information at www.geekthelibrary.org. According to the State Library, Topeka and Shawnee County Public Library is running with this idea. Susan Moyer is also interested in using this idea. There are two webcasts on December 3 and 6 about the promotion. The webcast on the 6th is a repeat performance.

The State Library is working toward an open source resource sharing model. There has been a push toward automation for all libraries and for libraries to select a system that has the capability to interface with other catalogs. The State Library is interested in setting up translator connectors to enable different systems to communicate. The practical application is that patrons can look at any catalog in the system. This would expand the capabilities of patron initiated ILL. More information will be coming and we will keep the board informed of any new development.

The State Library has been directed to prepare for a 5% reduction in funding. State aid will be affected by this reduction.

There was a joint meeting of the directors and consultants about statewide training for new directors. This training would have a face-to-face component to foster relationships. This program is in the development stage. Systems want to be more consistent in training across the state.

Carol Barta, Assistant Director

NCKLS has a new outlet library in Talmage. Shawni Sheets is the new director. The township board will vote on a resolution to become a tax supported library after the first of the year. Betty Penrod has retired from Hope and Denise Hull is the new librarian. Heather Dreith is leaving Waterville Library at the end of the year. Trinda Chase will be the new librarian. Carol Frasure from Chapman is retiring and they are in the process of hiring a new librarian. Audrey Broxterman from Vermillion is also retiring. Matthew Ekstum will be taking Audrey's place as librarian.

Marcia Allen, Collection Development/Processing

Technical Services employees are in the process of rearranging workstations to streamline the processing operation. The changes so far have proven to be positive.

Ann Pearce, Consultant

Talking Books continues to be consolidated. Great Bend was consolidated December 1 and Topeka will be consolidated by January 1. The other two subregionals will not be consolidated until summer 2011. I have changed the TBS web pages and the ATC web pages.

Richard Miller, Technology Consultant

Report stands as written.

LaDonna Clark, Technology Trainer

Report stands as written.

Board Comments

Dr. Havenhill commented on a USA Today article which appeared in the December 1 edition. It was a half-page article about the increasing incidents of active censorship challenges at libraries. Currently some people are using the political climate to justify censorship of objectionable materials. To be proactive, libraries need to have a good challenge policy. Library boards need to understand their role in this type of issue.

Unfinished Business

There is no unfinished business.

New Business

The nominating committee reported that the present slate of officers has agreed to be retained for another term.

Marshall Havenhill – President

Susan Moyer – Vice-President

Mary White – Secretary-Treasurer

There has been discussion between President Havenhill, Director Atchison, and Assistant Director Barta about the fact that trustee training should have a local component. There is a need for a more formal orientation to the NCKLS board. The responsibility of a system board member is different than a local library board member. Board members need to have a good understanding of what their responsibilities are to the system. In the past, we have done a sit down orientation with new members. The idea is to get board members up to speed in a shorter amount of time. We need a job description for board members. Acronyms are a problem for board members. Some board members have a hard time reading the budget. If you have thoughts about this training, please call Director Atchison with your suggestions.

Mary White made a motion to adjourn the meeting. Gail Daugherty seconded the motion. Motion approved. The meeting was adjourned at 11:27 a.m.

The next meeting of the NCKLS Executive Board will be January 27, 2011 at 10 a.m. in the NCKLS office.

Respectfully submitted,

Marshall Havenhill, President

Ann Pearce, Recording Secretary