

**North Central Kansas Libraries System
Annual Board and Budget Meeting
Public Hearing 2010 Budget
August 5, 2010**

Presentation of the 2011 System Budget

Director Atchison presented the 2011 System Budget.

At 10:02 a.m., President Marshall Havenhill opened the Public Hearing on the 2011 North Central Kansas Libraries System budget. Notice of the hearing was published in the official county newspaper for each of the eight taxing counties. Affidavits of the publication were available at the meeting. Hearing no opposition to the budget, President Havenhill closed the public hearing at 10:03 a.m.

At 10:04 a.m. President Havenhill convened the 2010 NCKLS Annual Board Meeting.

Roll Call

Secretary-Treasurer Mary White called the roll. 17 members were present and 20 proxies were received, which constitutes a quorum.

Collection of Ballots

Carol Barta collected the ballots for the Executive Committee elections.

Approval of Minutes

President Marshall Havenhill called for the approval of the August 6, 2009 annual meeting minutes.

Gwen Owens-Wilson made a motion to approve the minutes as written. Marilyn Hund seconded the motion. Motion approved.

Director's Report

Director Atchison expressed his appreciation to the full board for their willingness to come together and authorize the work of the system and provide the needed oversight. August is late enough in the budget process that we have a pretty good idea of how the budget will look for the coming year. President Havenhill echoed his appreciation to the full board for the time and effort given to the system.

Presentation of the 2011 System Budget

The proposed 2011 budget is very similar to the 2010 budget. There are a couple of increases. The variance column has a number of zeros listed. This reflects no change in funding requests for several line items. There is a 3.5% increase in the salary line. The total of the increase is \$17,300 and reflects a 1% cost of living raise. As a reminder, there was no salary increase in 2010. It also includes a \$39,600 salary contingency. This is a larger contingency than normal due to the changes in the Talking Books department. We will utilize this fund if necessary. As the state grant transitions, the funding will decrease. This is a way

to insure we have adequate funds to cover the cost of the department during this transition. The employee benefits line will remain the same. The cataloging expense should decrease due to in-house production of cards for system libraries. Contractual printing and general office supplies has been reduced by \$1,500. Postage has also been reduced. Space allocation costs were eliminated when MPL and NCKL finalized the agreement between the two organizations. We did have a small increase in grant aid to our smallest libraries which amounted to \$3,200. So in terms of operating expenses, we are right where we were in 2010. The cost of the operation will require a small mill levy increase. The projected mill levy is 1.446 mills. The 2010 mill levy is 1.295. This is a 0.151% increase in the mill levy. This is an austere budget, and one that fits the economic times.

Resolution to Increase 2010 Budget

Secretary-Treasurer Mary White read the resolution to increase the 2011 budget.

Susan Moyer made a motion to adopt the resolution to increase the 2011 budget by \$80,000. The resolution was adopted by unanimous vote.

Mary White made a motion to approve the NCKLS 2011 System Budget in the amount of \$1,107,310 for library general operation fund and proposed retirement and employee benefits fund of \$175,000. Marilyn Hund seconded the motion. Motion approved.

Presentation of the 2011 System Plan

Director Atchison presented the 2011 System Plan. The 2011 goals are similar to the 2010 goals. The five goals are:

- Continuing Education: The system shall provide classes and workshops for trustees, library directors, and library staff.
- Develop and support resource sharing including the NorCat Verso Consortium, interlibrary loan service, and implement patron-initiated ILL.
- Direct Services including acquisitions, cataloging, processing services, a rotating books collection, a mail-a-book program, and implementation of Talking Books to centralized circulation.
- Consulting services which include general consulting, technology consulting, developing ½ position to be shared with TBS, and board training.
- Advocacy and Public Relations.

Mary White made a motion to approve the 2011 System Plan as presented. Gwen Owens-Wilson seconded the motion. Motion approved.

Election Results for the Executive Committee

Carol reported 37 ballots were cast. The slate of candidates were voted into office.

Gwen Owens-Wilson, Herrington
Susan Davis, Cottonwood Falls
Janet Duncan, Manhattan
Susan Moyer, Junction City

Eric Benson, Wamego

Director Atchison handed out copies of the 2009 System audit. Questions and concerns will be addressed at the next executive board meeting.

Adjournment

The motion to adjourn the meeting was made by Marilyn Hund and seconded by Mary White. Motion carried. President Marshall Havenhill adjourned the meeting at 10:43 a.m.

Respectfully submitted,

Marshall Havenhill, President

Ann Pearce, Recording Secretary