

**Directors' Meeting
February 1, 2018
Online**

Those joining us online:

Abilene, Waterville, Burns, Wamego, Pott Wab, Council Grove, Allen, Americus.
Emporia, Herington, Peabody, Goessel, Marion, Florence, Linda, Marcy, Teri, Duane,
Kim, Carol, LaDonna, Nikkie.

NCKLS has added a new video tutorial in **Niche Academy**. The video demonstrates filling out the new online forms for the grant application process. Ninja forms has new features like being able to upload information (an invoice or receipt, to be submitted with your form submission). The online video is roughly 2 minutes, so take a look.

Summer Reading Workshop planned for March 1, 2018 at the United Methodist Church across from the library.

Library Legislative Day Report. Goodie bags will be given out to legislatures on Legislative Day.

March 15, 2018 is the deadline for collecting data on out of area library patrons. This is the number of patrons our libraries serve that do not live within their legal boundaries.

Tech grant and Service Improvement Grants are open.

CE Update- Recently wrapped up several Canva Workshops in several locations. There were lots of good things reported that Canva can help do. Currently, working to preparing for LearningExpress workshops. LearningExpress will have a new look beginning February 14th taking the carousel out and replacing it with a modern look for the landing page. There is a LearningExpress workshop in Marysville on Feb 15th. See the website for additional offerings.

The next Directors' Meeting is April 5th at Herington.

Individual Library Reports:

Wamego-The library has received an estate gift and are very excited to see how the library can be improved with this large sum of money.

Duane-Registration is open for ESG. Now is a good time to fill it out when you are gathering information for the State Report.

Pott Wab – Summer Reading prizes are being sorted to all the locations. Website database and other links have been updated.

Abilene – Actively hiring for a Children and Teen Assistant position. Recent brown bag events have been very successful.

Waterville – New Director, Lee Jones. Welcome.

Marcy – Weeding continues.

Allen – Planning an upcoming event Wine and Art.

Manhattan-Survey update.

Teri-Please register to attend Feb 19 Staff training day at Manhattan. The morning session is Church Callahan, Homeland Security, topic "Active Shooter." The afternoon session is presented by EMPAC and includes "Professionalism in the Workplace" and "Team Building."

Emporia-Working to replace ceiling tiles and to be able to stay open in the process. The At Risk after School Program is going well, and the annual audit and 2019 budget projects are underway.

Peabody – ADA work continues.

Burns-Plans for a Valentine's Day Party. A Repurpose Book Contest and Exchange Book Program is planned. VHS tapes were pulled from the collection.

Council Grove-Working on Summer Reading, the State Report and processing 20 boxes of donations.

Herington – Working on the State Report, ESG, Weeding, Book Sale, Summer Reading and upcoming Sat and Wed night programs.

Abilene- Plans to close the library on 2/19/18 for staff training. The Friends leader cannot continue on as a Friend, so there are plans to restructure. There are two new board members in Abilene. Adult Coloring event planned for this evening.